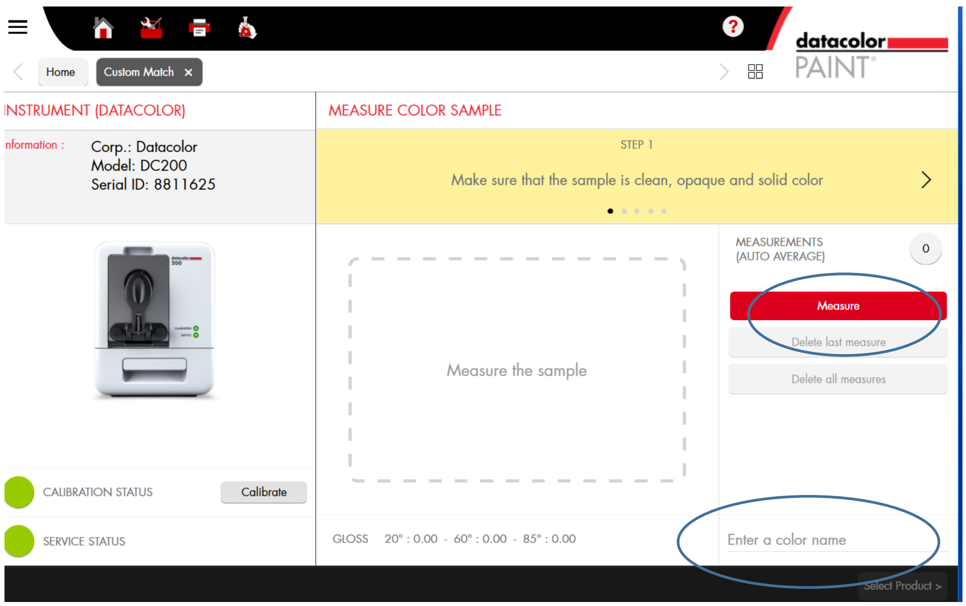
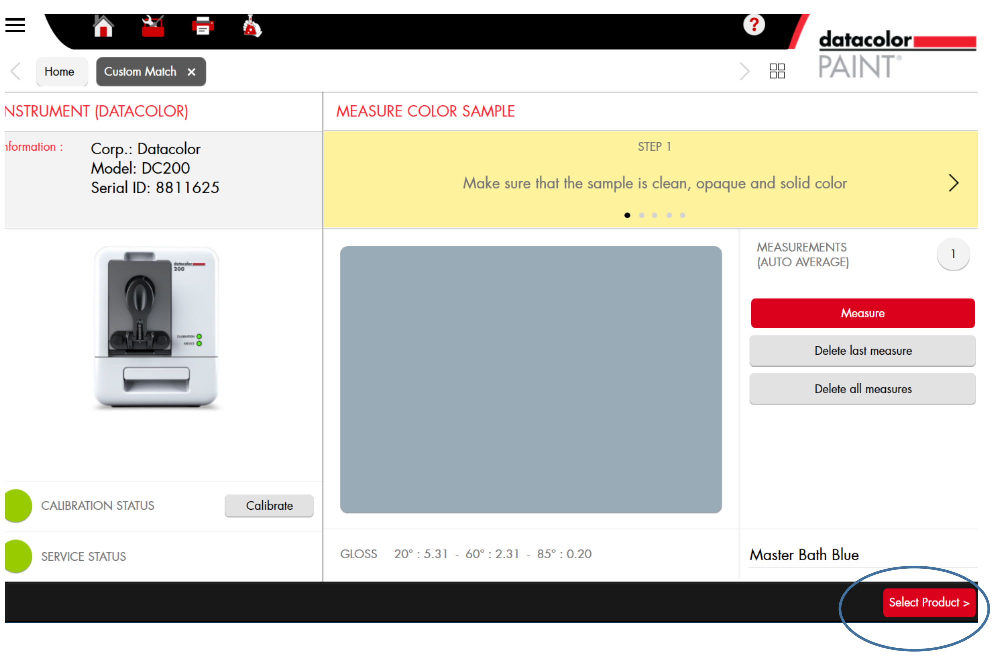
Paint 2 Creating Customer files\Job Descriptions:

Custom Matches can now be given a color name and description if wanted. (The default name is Custom). This will print on the customer's label if you have selected that option in label Management. The name will also be saved in your customer files.

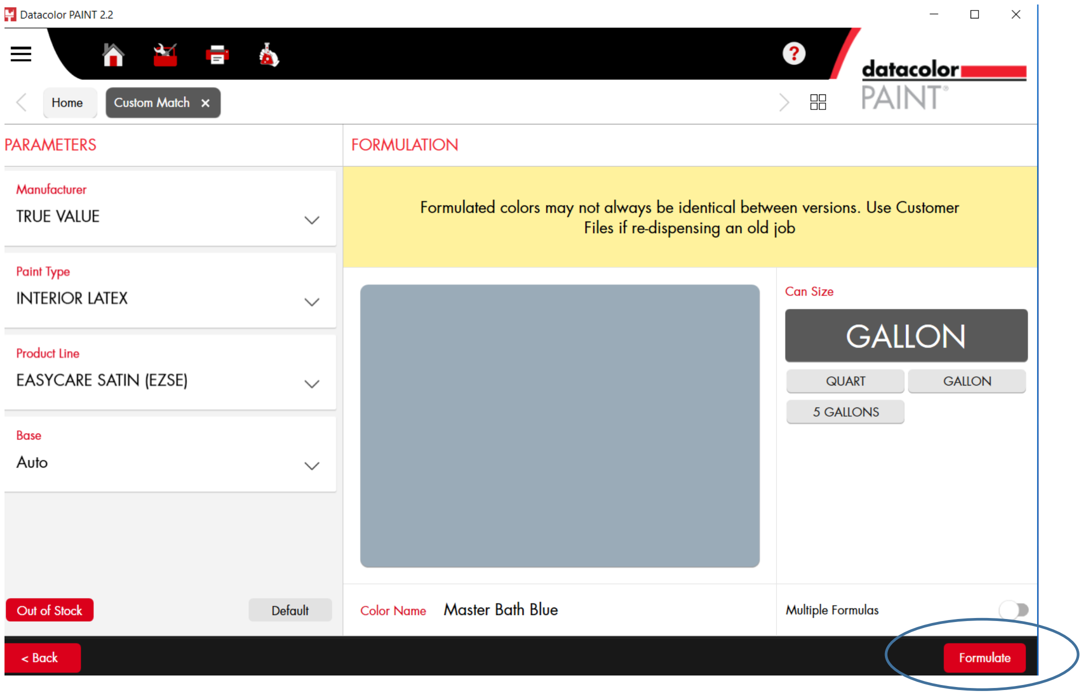
Enter the color name, Select Measure.



Select Product

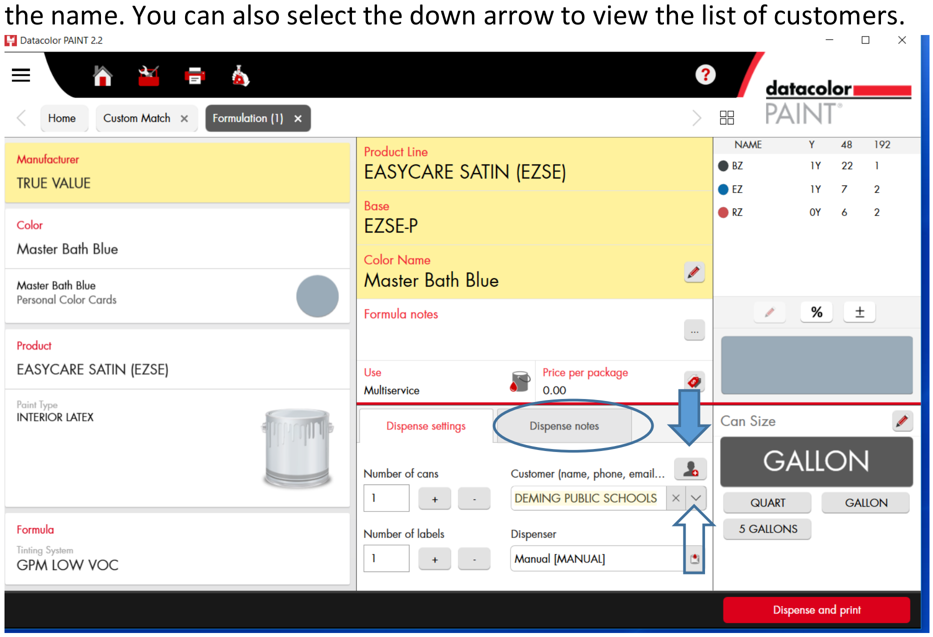


Select your manufacturer, Paint type, Product line, Can size.   Select Formulate

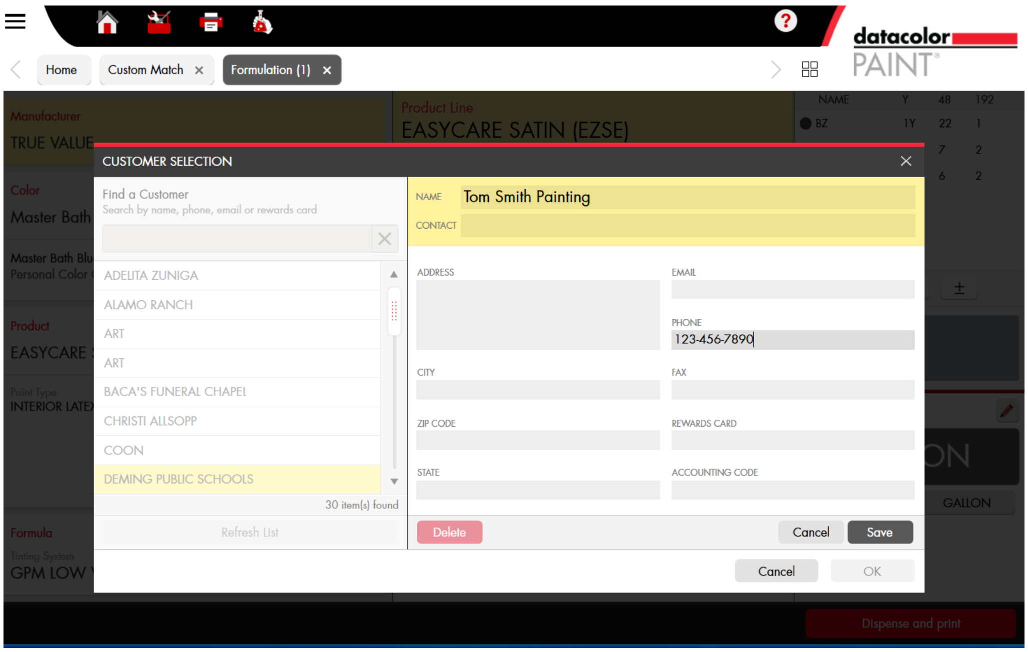


Dispense Notes:

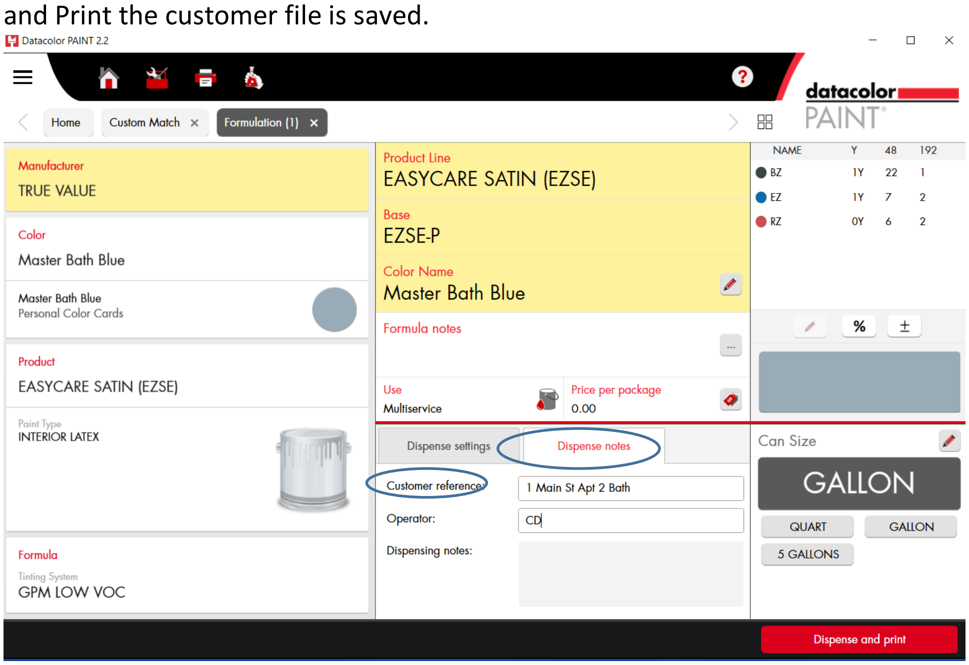
If you are saving to an existing customer, start typing the name in the customer name field and select the name. You can also select the down arrow to view the list of customers.



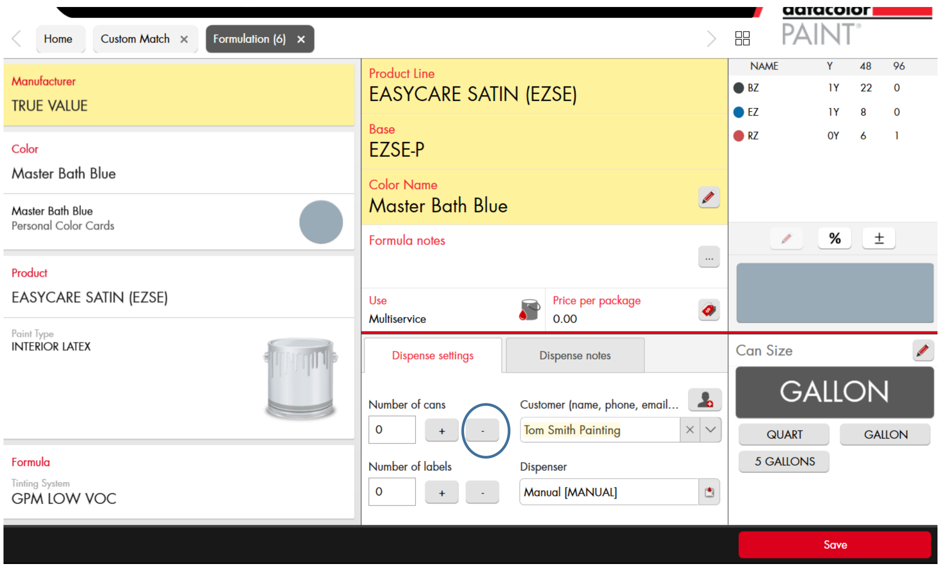
To create a new customer record. Click on the picture of the person head. Fill in the name and phone number at the very least. Select Save then OK.



To enter the job description select Dispense notes. Enter the notes in the Customer reference field. If you want the Operator's initials on the label put them in the Operator line. When you select Dispense and Print the customer file is saved.

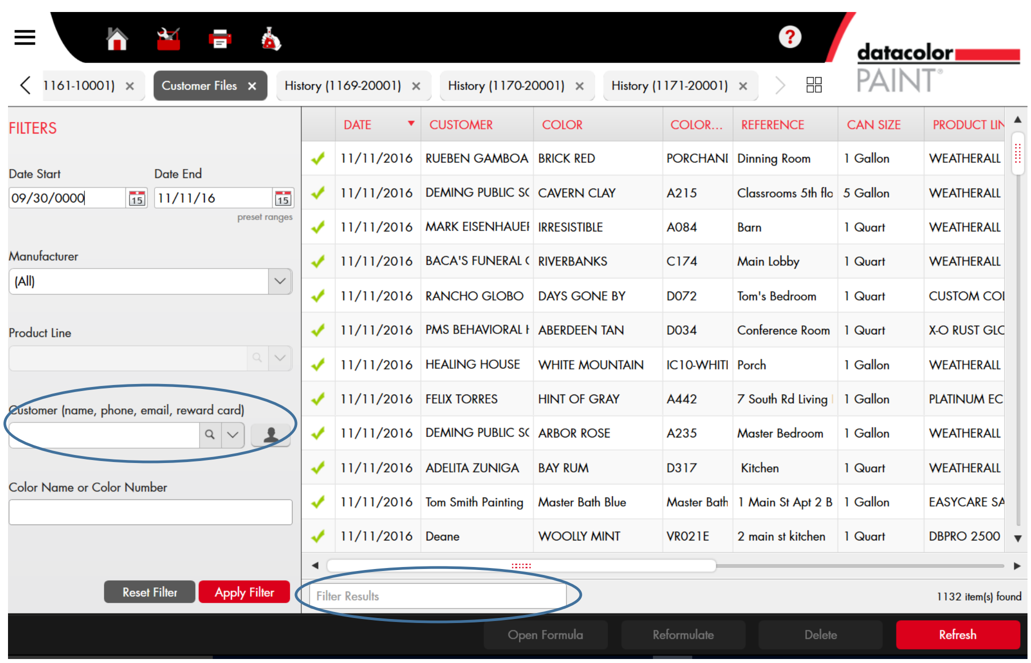


You can also save the customer file without Dispensing and Printing by selecting the - tab next to “The number of Cans” then click Save.



When Customer Files are opened you can see the job description under the “Reference tab” on the screen.

Using the search fields, the customer files can be searched by customer name, a color name, number or job description under the Filter Results. Select apply Filter after selecting the customer name. To reset select Reset Filter.



To open a customer formula click on the customer record then select Open Formula.